

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

January 26, 2016

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jeff D. Boom, Clerk	_____
Mr. Frank J. Crawford, Trustee Representative	_____
Mr. Anthony Dannible, Member	_____
Mr. Jim C. Flurry, Member	_____
Mr. Randy L. Rasmussen, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

(Closed Session – continued)

1. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)

(The Board will hear cases in closed session and return to open session to take action.)

A. EXPULSIONS

EH15-16/25

MOTION

EH15-16/26

MOTION

EH15-16/27

MOTION

EH15-16/28

MOTION

EH15-16/30

MOTION

EH15-16/31

MOTION

EH15-16/34

MOTION

EH15-16/35

MOTION

B. SUSPENDED EXPULSION CONTRACTS

EH15-16/29

MOTION

EH15-16/32

MOTION

EH15-16/33

MOTION

C. REINSTATEMENTS

EH13-14/54

MOTION

EH14-15/11

MOTION

EH14-15/55

MOTION

EH14-15/76

MOTION

EH14-15/80

MOTION

EH14-15/82

MOTION

EH14-15/85

MOTION

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Michelle Yang, MCAA Student Representative to the Board of Trustees.

PRESENTATIONS

- ♦ **Crowe Horwath LLP – 2014-15 Independent Audit Report**
- ♦ **Budget Update – Governor’s 2016-17 State Budget Proposal**

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers’ Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees’ Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a “Public Comments” card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

♦ Update on 2015-16 LCAP

SUPERINTENDENT

1. APPROVAL OF MINUTES

♦ Minutes from the regular board meeting of 12/8/15.

MOTION

♦ Minutes from the special board meeting of 1/11/16.

♦ Minutes from the special board meeting of 12/15/15.

MOTION

(absent: Frank Crawford)

2. CONSENT AGENDA

MOTION

The Board is requested to approve the Consent Agenda items under **Educational Services, Categorical Services, Purchasing Department, Maintenance, Operations, and Transportation, Student Discipline and Attendance, Personnel Services, Nutrition Services, and Business Services.** Please refer to details where these items are described fully.

EDUCATIONAL SERVICES

1. OVERNIGHT FIELD TRIP — MCAA

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Marysville Charter Academy for the Arts to attend the Lenaea Festival in Folsom, CA on 2/5/16-2/7/16.

(Educational Services/Item #1 – continued)

Background~

The MCAA is requesting to take 18 students with two district employees. Students will participate and compete in workshops, one act plays, monologues and duo scenes, and more. Registration fees, hotel fees, and district vans are being paid by the MCAA. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

2. OVERNIGHT FIELD TRIP — INDIAN EDUCATION

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Dobbins and Yuba Feather Indian Education Program to Point Reyes National Seashore Park in Point Reyes Station, CA on 3/3/16–3/5/16.

Background~

The Indian Education Program is requesting to take 13 fourth grade students from Dobbins and Yuba Feather with three Indian Education staff members. The students will participate in a visit to the Bear Valley Museum, tours of the Lighthouse, Miwok Village, Kule Loklo Native Village, and activities such as hiking, an earthquake walk with a park ranger, and tide pooling. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

3. OVERNIGHT FIELD TRIP — INDIAN EDUCATION

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Indian Education Program to attend the 39th Annual California Conference on American Indian Education in Redding, CA on 3/17/16–3/20/16.

Background~

The Indian Education Program is requesting to take two students with five Indian Education staff members. The students will participate in a wide variety of conference activities such as hand games, cultural sharing, and an exploration of Turtle Bay. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

(Educational Services – continued)

4. OVERNIGHT FIELD TRIP — LINDHURST HIGH SCHOOL HONOR CHOIR

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Lindhurst High School Honor Choir to attend the Northern California Band and Choir Directors Association honor choir at CSU in Humbolt, CA on 2/4/16–2/7/16.

Background~

Lindhurst High School is requesting to take four students with one district employee. Students will meet the rigorous demands of their guest director, as well as go through the process of preparing for a concert. Students will also work in different languages, with different people, as well as learning new musical concepts. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

5. OVERNIGHT FIELD TRIP — LINDHURST HIGH SCHOOL FFA

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Lindhurst High School FFA to attend the Made for Excellence Conference/Advanced Leadership Academy in Visalia, CA on 2/21/16–2/22/16.

Background~

The Lindhurst High School FFA program is requesting to take five students with one district employee. Students will define vision and purpose, explore roles and responsibility in character development, embrace diverse perspectives and priority issues in Agriculture Education, conduct a critical analysis of an issue using SWOT, and discover methods of establishing buy in and building support of their vision project. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased

Recommendation~

Recommend the Board approve the overnight field trip.

6. OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL FFA

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Marysville High School FFA to attend the Made for Excellence Conference/Advanced Leadership Academy in Visalia, CA on 2/21/16–2/22/16.

(Educational Services/Item #6 – continued)

Background~

The Marysville High School FFA program is requesting to take five students with one district employee. Students will define vision and purpose, explore roles and responsibility in character development, embrace diverse perspectives and priority issues in Agriculture Education, conduct a critical analysis of an issue using SWOT, and discover methods of establishing buy in and building support of their vision project. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased

Recommendation~

Recommend the Board approve the overnight field trip.

7. TEXTBOOK APPROVAL

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the following textbooks for use in all high schools:

1. New Perspectives HTML and CSS 6th Edition
2. The Cosmic Perspective, Plus Mastering Astronomy with eText 7th Edition

Recommendation~

Recommend the Board approve the textbooks. See Special Reports, Pages 1-15.

CONSENT
AGENDA

CATEGORICAL SERVICES

1. 2014-15 SCHOOL ACCOUNTABILITY REPORT CARDS

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2014-15 School Accountability Report Cards which are produced in the 2015-16 school year.

Background~

Proposition 98 requires the Governing Boards of California School Districts prepare and issue annual School Accountability Report Cards. Parents will be notified of their availability, and the reports will be posted on the district website. School sites will also have copies for parents and interested community members who do not have access to the internet.

Recommendation~

Recommend the Board approve the 2014-15 School Accountability Report Cards. (The report cards are included in each board member's packet and available to review online or in the Superintendent's Office.)

CONSENT
AGENDA

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN DECEMBER 2015

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for December 2015.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in December 2015 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for December 2015. See Special Reports, Pages 16-27.

MAINTENANCE, OPERATIONS, AND TRANSPORTATION

1. CONTRACT WITH BOTANICA LANDSCAPES FOR OLIVEHURST ELEMENTARY SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Botanica Landscapes for Olivehurst Elementary School in the estimated amount of \$8,750.

Background~

Botanica Landscapes will be installing automatic pop-up irrigation, amend soil with fertilizer, plant eight 15-gallon trees, install fescue/bluegrass sod, and repair existing landscape.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 28-46.

2. CONTRACT WITH ALL RITE ROOFING INC. FOR COVILLAUD ELEMENTARY SCHOOL MULTI-PURPOSE ROOM

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda is to request the Board approve the contract with All Rite Roofing Inc. in the amount of \$14,950.

Background~

The Covillaud Elementary School multi-purpose room roof has been leaking for the past five years. The necessary repairs are past the scope of the Maintenance Department abilities. The contractor will coat the roof with an Elastomeric base and top coat to prevent water intrusion.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 47-66.

STUDENT DISCIPLINE AND ATTENDANCE

1. AMERICAN INDIAN EDUCATION PROGRAM JOHNSON O'MALLEY FISCAL YEAR 2016 (2015-16) APPLICATION FOR SECOND YEAR IN THREE-YEAR GRANT **CONSENT AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the American Indian Education Program's Johnson O'Malley Fiscal Year 2016 (2015-16) application for the second year in a three-year grant.

Background~

The program provides supplemental education services to American Indian students enabling them to become literate, functional, and well-balanced citizens. The Johnson O'Malley Program is federally funded through the U.S. Department of Interior. No district funds are allocated to support this program.

Recommendation~

Recommend the Board approve the application. See Special Reports, Pages 67-71.

2. AGREEMENT WITH THE PLACER COUNTY OFFICE OF EDUCATION FOR PBIS CONSULTING SERVICES **CONSENT AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify the agreement with the Placer County Office of Education (PCOE) for Positive Behavioral Interventions and Supports (PBIS) consulting services to MJUSD PBIS Tier I schools for the 2015-16 school year in the amount of \$32,000.

Background~

The PCOE will provide consulting services for training in PBIS at the following Tier I schools: Arboga, Browns Valley, Cordua, Dobbins, Foothill, Kynoch, Loma Rica, and Yuba Feather schools have/will receive training on 8/3/15, 8/10/15, 10/12/15, and a tentative date of 6/8/15. Olivehurst Elementary School and Lindhurst High School will receive training on 1/13/16, 2/9/16, 3/17/16, and 5/18/16.

Recommendation~

Recommend the Board ratify the agreement. See Special Reports, Pages 72-75.

3. MOU WITH YCOE FOR TUPE **CONSENT AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the MOU with the Yuba County Office of Education (YCOE) to expand the Tobacco Use Prevention Education (TUPE) for a three-year period beginning 7/1/16. The YCOE will pay MJUSD \$500 per year for a total of \$1,500 for three years (50% upon receipt of executed grant agreement and MOU, December 2016, and 50% in June 2017.)

(Student Discipline and Attendance/Item #3 – continued)

Background~

YCOE will provide the following:

- Training materials and consumables for all curriculum.
- Tracking tools and evaluation forms.
- CHKS materials and site level reports for grades 7th, 9th, 11th traditional sites and non-traditional sites in 2018.
- Youth development training materials/activities.
- Quarterly Yuba County Tobacco Education Coalition (YCTC).
- Convene monthly Youth Adult Tobacco Education Coalition (YATEC).
- Collect and report to CDE all required deliverables.
- Provide tobacco cessation programs to all MJUSD students and family members interested in quitting tobacco.

MJUSD – District Office (District Level TUPE Coordinator, Jolie Carreon) will:

- Work closely with site staff to create support for the program.
- Complete and submit fiscal grant summaries.
- Attend and participate in quarterly YCTC contact meetings.
- Ensure “No Tobacco Products” signs at all school entrances and key areas.
- Ensure curriculum is delivered with fidelity, collect tracking and evaluation tools, and submit quarterly.
- Inform school staff of tobacco cessation programs through handbooks, flyers, and other site communication.
- Coordinate administration of CHKS in 2018.
- Release CHKS results to governing board and parents.
- Analyze data and make any accommodations.

Recommendation~

Recommend the Board approve the MOU. See Special Reports, Pages 76-77.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

Kenneth C. Berry, Teacher/ELA & JPE, temporary, 2015-16 SY
Shawna D. Craft, Teacher/ELA, temporary, 2015-16 SY
Kenneth Eaves, Teacher/MHS, temporary, 2015-16 SY
Melanie M. Entner, Teacher/CDS, temporary, 2015-16 SY
Marguerite P. Jackson, Teacher/CDS, temporary, 2015-16 SY
Melissa M. Schohr, Teacher/KYN & COV, temporary, 2015-16 SY

CONSENT
AGENDA

2. CERTIFICATED RECLASSIFICATION

Jolie K. Carreon, Coordinator of Student Discipline & Attendance/DO, to
Director of Student Discipline & Attendance/DO, permanent, 1/1/16

CONSENT
AGENDA

(Personnel Services – continued)

3. CERTIFICATED RESIGNATIONS

CONSENT
AGENDA

Ruth G. Atkins, Teacher/MCAA, retirement, 6/3/16
Lisa J. Cunningham, Permit Teacher/YFE, moving out of area, 12/4/15
Susan J. Karutz, Teacher/MCK, retirement, 12/31/15
Tracy L. Lopez, Teacher/KYN/COV, personal reasons, 10/21/15
Thomas L. Mc Lennan, Teacher/MCAA, retirement, 6/3/16
Tyler S. Olson, Teacher/ELA/JPE, other employment, 12/18/15
Thomas K. Reynolds, Teacher/MCK, retirement, 6/3/16
Danica M. Ristow, Teacher/CLE, other employment, 12/18/15
Sherry L. Stamper, Teacher/ELA, personal reasons, 12/18/15
Robert L. Usher, Teacher/MHS, personal reasons, 12/18/15

4. CLASSIFIED EMPLOYMENT

CONSENT
AGENDA

Katherine R. Berry, Para Educator/MHS, 3.5 hour, 10 month, probationary, 12/14/15
Patricia J. Elliott, Para Educator/PRE, 3.75 hour, 10 month, probationary, 1/11/16
Tiffany M. Gray, Nutrition Assistant/BVS, 3.75 hour, 10 month, probationary, 1/11/16
Janis E. Hobde, Para Educator/JPE, 3 hour, 10 month, probationary, 1/11/16
Barbara M. Holthouse, Literacy Resource Technician/LRE, 3.5 hour, 10 month, probationary, 11/30/15
Andre C. Jones, High School Campus Security/MCDS, 8 hour, 10 month, probationary, 1/11/16
Kimberley A. Oliver, Personal Aide/KYN, 6 hour, 10 month, probationary, 12/1/15
Victoria E. Thomas, STARS Activity Provider/KYN, 3.75 hour, 10 month, probationary, 1/11/16
Elvira Vega, Nutrition Assistant/MHS, 3.5 hour, 10 month, probationary, 1/11/16
Stephanie M. Zaniroli, Para Educator/MCK, 3.5 hour, 10 month, probationary, 1/11/16

5. CLASSIFIED PROMOTION

CONSENT
AGENDA

Jami J.M. Rollins, Purchasing Support/DO, 8 hour, 12 month, to High School Secretary/MHS, 8 hour, 12 month, probationary, 1/4/16

6. CLASSIFIED TRANSFERS

CONSENT
AGENDA

Katie L. Schaal, Literacy Resource Technician/LRE, 3.5 hour, 10 month, probationary, to Clerk II/FHS, 3.5 hour, probationary, 11/30/15
Kimlyn I. Thomas, Nutrition Assistant/MHS, 3.5 hour, 10 month, permanent, to Nutrition Assistant/LHS, 3.5 hour, 10 month, permanent, 1/11/16

7. CLASSIFIED LAYOFF

CONSENT
AGENDA

Harry M. Bertsch, Personal Aide/YGS, 6 hour, 10 month, lack of work, 12/15/15

(Personnel Services – continued)

8. CLASSIFIED RESIGNATIONS

CONSENT
AGENDA

James L Anderson, Bus Driver/DO, 6.25 hour, 10 month, personal, 12/31/15

Barbara M. Holthouse, Para Educator/FHS, 3.5 hour, 10 month, accepted another position within the district, 11/30/15

Marc L. Nyquist, Maintenance Worker IV/DO, 8 hour, 12 month, personal, 1/4/16

Rachel C. Roguski, STARS Activity Provider/KYN, 3.75 hour, 10 month, personal, 12/18/15

Karen M. Sasek, Bus Driver/DO, 7.25 hour, 10 month, retirement, 2/22/16

Jessica C. Warren, Child Development Program Secretary/DO, 6 hour, 12 month, personal, 1/5/16

Lisa R. Wellington, Para Educator/JPE, 6 hour, 10 month, moving out of area, 1/22/16

Janet K. Wooten, High School Secretary/MHS, 12 month, personal, 2/10/16

9. CLASSIFIED RELEASES

CONSENT
AGENDA

Danielle N. Hayes, Nutrition Assistant/LHS, 3.5 hour, 10 month, released during probationary period, 1/19/16

Daniel G. Heuvelhorst, HS Campus Security/MCDS, 8 hour, 10 month, released during probationary period, 12/4/15

Newbrian Lee, STARS Activity Provider/YGS, 3.75 hour, 10 month, released during probationary period, 12/7/15

Elisa Sanchez, STARS Activity Provider/COR, 3.75 hour, 10 month, released during probationary period, 1/11/16

10. CLASSIFIED 39-MONTH REEMPLOYMENT

CONSENT
AGENDA

Ricky R. Foster, Custodian/Maintenance Worker/EDG, 8 hour, 12 month, exhausted all leaves, 1/8/16

Cecilia Z. Ochoa, Nutrition Assistant/MHS, 3.5 hour, 10 month, exhausted all leaves, 1/19/16

Barbara J. Vanover, Nutrition Assistant/MHS, 3.5 hour, 10 month, exhausted all leaves, 1/22/16

See Special Reports, Pages 78-90.

11. QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the quarterly report on Williams Uniform Complaints (10/1/15-12/31/15) as a way of publicly reporting out the data contained within the report.

Background~

Consistent with Education Code 35186(d), the Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. As outlined in statute, these summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

(Personnel Services/Item #11 – continued)

Recommendation~

Recommend the Board approve the quarterly report. See Special Reports, Page 91.

12. RECLASSIFICATION OF COMPREHENSIVE HIGH SCHOOL PRINCIPAL SECRETARY POSITIONS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the reclassification request of the comprehensive high school secretary positions.

Background~

The always-evolving needs of the two (2) comprehensive high schools require an always-adaptable support staff. The high school principal secretary plays a key role in ensuring changes are implemented seamlessly and efficiently. After reviewing the roles of the two comprehensive high school principal secretaries for several months, it is easy to make this recommendation to reclassify by placing the position on Range 21 (currently Range 19) of the Operating Engineers Local Union #3 (OE3) pay scale. The OE3 has been consulted of the proposed change and given support to move forward with this recommendation.

Recommendation~

Recommend the Board approve the position reclassification with an effective date of 1/1/16.

13. PLUMBER JOB DESCRIPTION

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the creation of one (1) new position: Plumber.

Background~

As needs of the district related to maintenance, modernization, and various construction projects develop, so do the demands on the staff of the Maintenance Department. In order to support the scope of current, ongoing, and future construction projects, along with the ongoing maintenance of existing buildings, an employee with plumbing expertise is needed to provide experience and knowledge a generalist maintenance worker may not have. If approved, the newly created position will be funded out of the Maintenance Department to fill a recent vacancy. The new position will be under the supervision of the Maintenance Supervisor. The employee will be a member of Operating Engineers Local Union #3 with a pay classification consistent with those on Range 25.

Recommendation~

Recommend the Board approve the position. See Special Reports, Pages 92-94.

NUTRITION SERVICES

1. GRANT AWARD NOTIFICATION — SCHOOL BREAKFAST PROGRAM EXPANSION GRANT

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the School Breakfast Program Expansion grant award notification in the amount of \$37,221 with the breakdown in funding as follows: Lindhurst High \$14,974; Loma Rica Elementary \$7,344; Browns Valley Elementary \$7,344; and Arboga Elementary 7,559. Grant funds and submission of invoices must occur by 8/31/16.

Background~

The California Legislature annually appropriates \$1.017 million in the state budget for these grants. California Education Code, Section 49550.3 authorizes the California Department of Education (CDE) to award competitive grants of up to \$15,000 per site for nonrecurring expenses incurred when expanding a School Breakfast Program.

The district received the grant award notification on 12/17/15 stating to return the signed award to CDE within thirty days (1/17/16). It was determined to return the signed notification before being agendized for Board approval on 1/26/16 to avoid jeopardizing the funding.

Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Page 95.

2. RFP AUTHORIZATION — FRESH BREAD

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board authorize the district to issue a Request for Proposal (RFP) for fresh bread for the 2016-17 school year.

Background~

Nutrition Services is seeking the most competitive prices for the procurement of fresh bread for the operation of the National School Lunch and Breakfast Programs. The proposal also identifies delivery and quality specifications to be met.

Recommendation~

Recommend the Board authorize the district to proceed with the RFP process.

3. RFP AUTHORIZATION — DAIRY AND FRESH JUICE

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board authorize the district to issue a Request for Proposal (RFP) for dairy and fresh juice for the 2016-17 school year.

Background~

Nutrition Services is seeking the most competitive prices for the procurement of dairy and fresh juice for the operation of the National School Lunch and Breakfast Programs. The proposal also identifies delivery and quality specifications to be met.

(Nutrition Services/Item #3 – continued)

Recommendation~

Recommend the Board authorize the district to proceed with the RFP process.

4. RFP AUTHORIZATION — FRESH PRODUCE

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board authorize the district to issue a Request for Proposal (RFP) for fresh produce for the 2016-17 school year.

Background~

Nutrition Services is seeking the most competitive prices for the procurement of fresh produce for the operation of the National School Lunch and Breakfast Programs. The proposal also identifies delivery and quality specifications to be met.

Recommendation~

Recommend the Board authorize the district to proceed with the RFP process.

5. RFP AUTHORIZATION — GROCERIES AND NON-FOOD SUPPLIES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board authorize the district to issue a Request for Proposal (RFP) for groceries and non-food supplies for the 2016-17 school year.

Background~

Nutrition Services is seeking the most competitive prices for the procurement of groceries and non-food supplies for the operation of the National School Lunch and Breakfast Programs. The proposal also identifies delivery and quality specifications to be met.

Recommendation~

Recommend the Board authorize the district to proceed with the RFP process.

BUSINESS SERVICES

1. DONATIONS TO THE DISTRICT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donations:

A. CEDAR LANE ELEMENTARY SCHOOL

- a. River Valley Church donated 575 pairs of shoes for each preschool student valued at \$8,445.

(Business Services/Item #1 – continued)

B. LINDA ELEMENTARY SCHOOL

- a. Lifetouch National School Studios donated \$86.
- b. Crossroads Community Church donated food to families for Thanksgiving dinner valued at \$650.
- c. Winco donated gift cards valued at \$500 to purchase supplies for the annual Family Dinner Night.
- d. Snowshoe Thompson Lodge donated \$56 to the school library.
- e. Your Cause, LLC Trustee for Pacific Gas & Electric donated \$164.78 for incentives for students.
- f. Saint Canice Parish donated \$50.
- g. SaveMart donated \$26.40.

C. YUBA FEATHER ELEMENTARY SCHOOL

- a. DonorsChoose.org donated books to Mrs. Bertschs' classroom valued at \$387.50.

D. MCKENNEY INTERMEDIATE SCHOOL

- a. Angela Stegall donated \$25 and discount gift cards.
- b. Mr. and Mrs. Stegall donated \$25 and discount gift cards.
- c. Mr. and Mrs. Valentine donated \$500.
- d. Mr. Valentine donated \$300.
- e. Mrs. Klopf donated \$100.
- f. Marysville Rotary donated \$10,000 to the music program.

E. MARYSVILLE CHARTER ACADEMY FOR THE ARTS

- a. Jan Steffens donated \$200 and five dresses valued at \$250.

F. LINDHURST HIGH SCHOOL

- a. Sysco Food Systems donated food for the first annual Hall of Fame induction dinner valued at \$2,000.
- b. Carns Electric donated \$400 to the volleyball club.

2. ASSOCIATE STUDENT BODY (ASB) ACCOUNT FOR MCAA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the establishment of an Associated Student Body (ASB) account for the Marysville Charter Academy for the Arts (MCAA).

Background~

The Board of Education recognizes that student organizations can provide students with an opportunity to conduct worthwhile cocurricular activities beyond those provided by the district and can also help students learn about effective financial practices. Student organizations may raise and spend funds to support activities that promote the general welfare, morale, and educational experiences of the student body. All district schools may organize a student body organization. This requires the approval of and is subject to the control and regulations of the Board of Education. The student body organization shall have as its purpose the conduct of activities on behalf of the students which are approved by the administration and not in conflict with policies of the district.

**CONSENT
AGENDA**

(Business Services/Item #2 – continued)

At the beginning of each school year, each principal, or designee, shall submit to the Chief Business Official, or designee, a list of the fundraising events that each student organization purposes to hold each year. The Chief Business Official, or designee, shall review the proposed events and determine whether the events contribute to the educational experience and are not in conflict with or detract from the school's educational program. When reviewing proposed events, the Chief Business Official, or designee, shall consider the effects of the activities on student health and safety, evaluate the risk of liability to the district, and ensure that the proposed activities are in compliance with the law, Board Policy 3452, and Administrative Regulation 3452.

Recommendation~

Recommend the Board approve the establishment of an ASB account for the MCAA.

3. AMENDED AGREEMENT WITH SCHOOL SITE SOLUTIONS, INC.

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the amended agreement with School Site Solutions, Inc. to add site assessment and facility master planning services in the amount of \$27,985.

Background~

The current services agreement, dated 7/28/15, with School Site Solutions, Inc. is for the not-to-exceed amount of \$7,500. This amendment will increase the not-to-exceed amount by \$27,985 in exchange for the following site assessment and master planning services:

- Conduct facility site inspections and assessments.
- Determine school site capacity by grade level.
- Assess school sites for potential growth.
- Provide related recommendations and project prioritization methods.
- Attend stakeholder meetings (if applicable) as well as Board workshop.
- Coordinate project estimate process.
- Consult with others involved in master planning process including incorporating site assessments and accompanying analysis into the facilities master plan.

The \$27,985 will be funded out of developer fees, fund 25. The period of the agreement will remain 7/15/15-7/15/16. Please note the agreement may be terminated by either party with 30 days' notice.

Recommendation~

Recommend the Board approve the amended agreement. See Special Reports, Pages 96-100.

(Business Services – continued)

4. **AGREEMENT WITH TOTAL COMPENSATION SYSTEMS, INC. TO
PREPARE GASB STATEMENT #45 VALUATION REPORT OF RETIREE
BENEFITS OBLIGATION**

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Total Compensation Systems, Inc. to prepare a GASB 45 retiree benefits valuation report for the district in the amount of \$6,900.

Background~

Under Government Accounting Standards Board (GASB) Statement #45, government agencies are required to value and report on Other Post-Employment Benefits (OPEB) once every two years. The report will present the annual OPEB cost, the unfunded actuarial accrued liabilities for past service costs, and include all actuarial information necessary to comply with the requirements of the GASB accounting standards related to retiree health benefits. Specifically, the report will include the following:

- A ten-year projection of the cash outlay to pay for retiree health benefits.
- An estimate of the "normal cost" - i.e. the value of retiree health benefits earned by active employees in the current year.
- An estimate of the Actuarial Accrued Liability (AAL); i.e., the cumulative value of earned benefits for both active employees and retirees.
- Payments that would be required to amortize the unfunded AAL.

The fee for preparation of the report is \$6,900 and will be funded out of fund 1, general fund. One-half, or \$3,450, will be due within 30 days of the commencement of work and the other half, or \$3,450, will be due within 30 days of the delivery of the report. If any meeting requiring Total Compensation Systems to attend is necessary, the cost would be \$1,600 per meeting.

The period of the agreement will commence on 1/26/16 and conclude on 7/31/16. Please note the agreement may be terminated by either party with 60 days' notice.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 101-104.

5. **2014-15 AUDIT OF FINANCIAL STATEMENTS**

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the report on audit of financial statements and supplementary information including reports on compliance as of 6/30/15.

(Business Services/Item #5 – continued)

Background~

The audited annual financial report presents the district's financial performance during the fiscal year that ended on 6/30/15. The audit of the financial statements of the district was performed by Crowe Horwath LLP. The financial statements presented include all of the activities of the MJUSD as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34. The Government-wide Financial Statements present the financial picture of the district from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities separately. These statements include all assets of the district (including capital assets), as well as all liabilities (including long-term obligations). Additionally, certain eliminations have occurred as prescribed by the statement in regards to interfund activity, payables, and receivables.

Recommendation~

Recommend the Board approve the 2014-15 report on audit of financial statements and supplementary information including reports on compliance. See Special Reports, Pages 105 to 119. (The full report is included in each board member's packet and available to review online or in the Superintendent's Office.)

❖ End of Consent Agenda ❖

NEW BUSINESS

BOARD OF TRUSTEES

1. RESOLUTION 2015-16/13 — EXCUSE BOARD MEMBER'S ATTENDANCE AT MEETING OF THE BOARD OF TRUSTEES

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution to pay Frank Crawford for a missed board meeting on 12/15/15.

Background~

The Governing Board has the authority under Board Policy 9310 as authorized by California Education Code Sections 35161 and 35120(c) to pay a board member for a missed meeting under the terms of that section. The Governing Board is required to make a finding of fact to reimburse a board member for a missed meeting.

Recommendation~

Recommend the Board approve the resolution. (The resolution is included in each board member's packet and available to review in the Superintendent's Office.)

CHILD DEVELOPMENT

1. RESOLUTION 2015-16/14 — AMENDMENTS TO THE 2015-16 CHILD DEVELOPMENT PROGRAM CONTRACTS

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution amending the following contracts with the State Department of Education for the 2015-16 school year that was Board approved at the 7/28/15 board meeting:

- ♦CCTR-5317 General Childcare and Development Programs
\$172,594 + \$11,156 (amended amount) = \$183,750
- ♦CSPP-5628 California State Preschool Program
\$1,807,388 + \$133,764 (amended amount) = \$1,941,152

Background~

The State Department of Education submitted to the MJUSD these amended contracts.

Recommendation~

Recommend the Board approve the amended resolution and contracts. See Special Reports, Pages 120-124.

BUSINESS SERVICES

1. AGREEMENT WITH SCHOOLWORKS, INC. FOR DEVELOPER FEE STUDY

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with SchoolWorks, Inc. to perform a Level 1 Developer Fee Justification Study in the amount of \$7,750.

Background~

Under this agreement, SchoolWorks shall prepare a Level 1 Developer Fee Study to justify the statutory developer fee rates for both residential and for commercial/industrial development within the district. Per Education Code Section 17620, school districts are legally authorized to collect these “developer” fees in an effort to accommodate the student population that may result from said development. The prepared fee study will also include a sample Board Resolution to be adopted along with a sample Public Notice that needs to be published/posted at least fourteen (14) days prior to School Board approval. Developer Fee Justification Studies are completed once every two years as the Level 1 Fees are adjusted per the construction cost index (to be adjusted 1/27/16).

The preparation fee of the report will be funded from fund 25, capital facilities fund. Please note that if the district does not qualify for a Level 1 Fee in excess of the statutory Level 1 Fee, the cost of the study will be discounted by 50%. If SchoolWorks is required at a board meeting, the cost would be \$140 per hour plus travel time and expenses. The period of the agreement will commence 1/26/16 and conclude upon completion of the final report.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 125-127.

(Business Services – continued)

2. RESOLUTION 2015-16/15 — AMENDING THE JOINT POWERS AGREEMENT FORMING THE SCHOOL RISK AND INSURANCE MANAGEMENT GROUP

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution amending the Joint Powers Agreement forming the School Risk and Insurance Membership Group (SRIMG).

Background~

SRIMG is an insurance Joint Powers Authority (JPA) consisting of over thirty (30) member school districts in which the MJUSD is a member. The insurance JPA pools resources for workers' compensation, property and liability, and medical benefits insurance for its member groups. The district is a member of the JPA in regards to workers' compensation insurance only. The JPA was originally formed in 1978 with the original JPA agreement adopted by member districts at that time (MJUSD adopted the agreement in March 2008 via Board approved resolution as it became a member of the JPA at that time).

The amended JPA agreement amends the original 1978 JPA agreement by making the following changes:

- In compliance with Government Code Section 6509, the amended agreement defines the manner in which the joint powers of the members may be administered. The votes that a member of the Board has was deleted from Article VIII, Section A and included in the proposed Bylaws.
- Wording was added to specifically address the strict accountability requirements of Government Code Section 6505. See Article X.
- Wording was added to establish the financial duties and obligations of the Treasurer as defined in Government Code Section 6505.5. See Article X.
- A provision for the amendment of the agreement was included. See Article XIV. This provides for a majority of the members to amend the agreement. Members not agreeable to the changes will need to provide notice of withdrawal and withdraw in accordance with the withdrawal provisions of the agreement.
- A provision for expulsion of a member is added as Article V, Section B. Expulsion requires a two-thirds vote of the representatives at a regular meeting of the Board.
- The withdrawal provision and expulsion provision specifically state the withdrawing or expelled member's rights and obligations. See Article V, Section C.
- Certain powers are reserved to the Board and cannot be delegated, such as the adoption of the budget. See Article VIII, Section B. The adoption of the budget reflects the requirement of current law. Other items are thought to be appropriately retained by the Board.
- An indemnification provision was added to clarify that the JPA will indemnify its Board members, committee members, officers, and staff as allowed by law. See Article IX.
- Other minor changes.

Recommendation~

Recommend the Board approve the resolution. See Special Reports, Pages 128-137.

3. RESOLUTION 2015-16/16 — QUITCLAIM DEED TO ROSES BAR SCHOOL IN FAVOR OF WHEATLAND SCHOOL DISTRICT

Purpose of the agenda item~

Background~

Per California Ed. Code § 35560(a)(1) “When a school district is reorganized ... [t]he real property and personal property and fixtures normally situated thereat shall be the property of the district in which the real property is located.” As such, Roses Bar School became the property of WSD as a result of the acreage transfer in 1991. Under this resolution, the MJUSD Board will quitclaim all rights to the Roses Bar School property.

CLOSED SESSION - *continued if needed*

ADJOURNMENT

[illegible]

SCHOOL BOARD MEETING FORMAT

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- $lm.$